



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the

Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Grove City Area School District (Board Approved 7/20/2020)

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 31, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individuals will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. Jeffrey Finch	Administration, Superintendent	Plan Development and Response Team
Dr. Joshua Weaver	Administration, Assistant Superintendent	Plan Development and Response Team
Mrs. Jennifer Connelly	Administration, Director of Pupil Services	Plan Development and Response Team
Mrs. Ann Lanschak	Nurse	Plan Development and Response Team
Mrs. Sarah Zets	Nurse	Plan Development and Response Team
Mr. Andy Graham	Director of Building and Grounds	Plan Development and Response Team
Dr. Rae Lin Howard	Principal, High School	Plan Development and Response Team
Dr. Brendan Smith	Assistant Principal, High School	Plan Development and Response Team
Mr. Larry Connelly	Principal, Middle School	Plan Development and Response Team
Mrs. Tammi Martin	Principal, Elementary	Plan Development and Response Team
Mr. Andrew Kemper	Assistant Principal, Elementary	Plan Development and Response Team
Mr. Jim Anderson	Principal, George Junior Republic Campus	Plan Development and Response Team
Mr. Jeffrey Mathieson	Parent	Plan Development
Mr. Judd Allen	Parent/Teacher	Plan Development and Response Team
Mrs. Gretchan Hurst	Parent	Plan Development
Mr. John Horgan	Vice President of Operations, George Junior Republic	Plan Development
Mr. Nate O'Lay	Director of Business and Clinical Development, George Junior Republic	Plan Development

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- Each building will be thoroughly cleaned prior to the staff and the students entering the building and at the end of each day. Periodic cleaning will be done throughout the school day especially in high traffic areas. This process will be overseen by the head custodian of each building who is overseen by the Director of Building and Grounds. The maintenance and custodial staff will be fogging surfaces periodically for a deeper cleaning as well.
- The custodians have all been trained to meet OSHA and CDC requirements. Ongoing training will occur as protocols and guidance are updated. The Director of Buildings and Grounds has secured necessary cleaning supplies as recommended by the CDC.
- Each building will be thoroughly cleaned prior to the staff and the students entering the building and at the end of each day. Periodic cleaning will be done throughout the school day especially in high traffic areas. This process will be overseen by the head custodian of each building who is overseen by the Director of Building and Grounds. The maintenance and custodial staff will be fogging surfaces periodically for a deeper cleaning as well. The custodians will maintain a checklist of specific tasks, and initialed upon completion.
- Throughout the summer, the custodial and maintenance staff will be training with the Director of Building and Grounds regarding proper cleaning procedures and expectations for the daily cleaning routine. Staff members will also be trained regarding proper protocol and application of cleaning solutions and tools. Ongoing training and supervision will be implemented to ensure effectiveness of cleaning processes and procedures.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
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<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>The GCASD will utilize guidance from the CDC Reopening Guidance for Cleaning and Disinfecting Schools to minimize the risk of exposure to COVID-19 throughout our buildings and grounds.</p> <p>The District will continue to be committed to maintaining a clean, healthy working environment for all stakeholders.</p> <p>Check lists by room and sign off sheets will be implemented to ensure thorough cleaning occurs daily.</p> <p>Drinking fountains will be disabled</p> <p>Monark, the bus contractor for GCASD, is committed to disinfecting buses on a regular basis per CDC guidelines.</p>	<p>The GCASD will utilize guidance from the CDC Reopening Guidance for Cleaning and Disinfecting Schools to minimize the risk of exposure to COVID-19 throughout our buildings and grounds.</p> <p>The District will continue to be committed to maintaining a clean, healthy working environment for all stakeholders.</p> <p>Check lists by room and sign off sheets will be implemented to ensure thorough cleaning occurs daily.</p> <p>Drinking fountains will be disabled</p> <p>Monark, the bus contractor for GCASD, is committed to disinfecting buses on a regular basis per CDC guidelines.</p>	<p>Director of Building and Grounds - Andy Graham</p> <p>Building Administrators - Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet</p>	<p>Cleaning Products</p> <p>Signage</p>	<p>Y - Review of expectations with custodial team</p>
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p>The GCASD is committed to maintaining a clean and healthy learning and working environment. Custodial crew members will receive professional training based upon cleaning and specific chemical application protocol that exists. Specific protocols associated with locker rooms and high traffic areas will be developed throughout the summer months to ensure the health, safety and welfare of the GCASD students and staff members.</p>	<p>The GCASD is committed to maintaining a clean and healthy learning and working environment. Custodial crew members will receive professional training based upon cleaning and specific chemical application protocol that exists. Specific protocols associated with locker rooms and high traffic areas will be developed throughout the summer months to ensure the health, safety and welfare of the GCASD students and staff members.</p>	<p>Director of Building and Grounds - Andy Graham</p>	<p>Cleaning Products</p>	

	Hand sanitizer will be available at school entrances, high traffic areas (gymnasiums, cafeterias and building offices) and in classrooms.	Hand sanitizer will be available at school entrances, high traffic areas (gymnasiums, cafeterias and building offices) and in classrooms.			
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Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- To mitigate the spread of COVID-19 our classrooms will be set in order for students to social distance to the maximum extent possible. All student desks will be placed to face forward and will be spread six feet apart whenever possible. Communal spaces within the school building will be visually marked so students maintain a 6 foot distance (as per CDC Guidelines) between each other and large groups will be broken down into smaller areas of the buildings to avoid large congregations of students in one area.
- Efforts will be made to group students in ways that contact tracing will be feasible. Thorough and accurate attendance logs, by room/area, will be maintained to support contact tracing in the event of a potential COVID exposure.

- Outdoor spaces will be utilized for various activities and as outside classrooms. Physical education spaces and spaces for students to spread out and eat lunch will be done outdoors, when the weather permits. When the weather is inclement these spaces will not be a feasible option for the District.
- Signs displaying good hygiene will be displayed in all public areas of our school buildings and in all restroom facilities. Students will receive CDC recommended hygiene training and be encouraged to wash their hands regularly for no less than 20 seconds, sneeze into their arm or kleenex, and maintain appropriate social distancing between themselves and peers. Hand sanitizer will be available in all District offices as well as in the classrooms for quick ease of use when soap and water are not available. District publication via our online platforms will be sent home to families and the community about the importance of good hygiene and proper hygiene techniques the District will be implementing.
- Parents will be encouraged to transport their students to school when feasible. If busing is necessary, children will social distance as much as possible and the driver and students will be required to wear a mask or face covering, per the mandate of the state. Bus routes will be evolving throughout to keep student numbers as consistent as possible on all vessels providing for the opportunity to better social distance students.
- All visitors to the school District will be required to make an appointment prior to entering our buildings. Visitors will be required to wear a mask or face covering upon entrance based on the PA Department of Health requirement. District administration will schedule school/classroom guests through virtual connection tools, when feasible. Meetings and group conferences will be held virtually or after student attendance hours.
- The District will have to factor age into planning and decision making for social distance and safety protocols at the building level. In our elementary classrooms, it will be easier for students to stay in one room and have teachers move to them for instruction. However, at the secondary level, individualization of a student's schedule makes this more challenging. Bell schedules will either be staggered and/or a designated traffic pattern established to reduce the number of students in the hallway at one time and to keep the flow going one way when possible. Example strategies may include the movement of 2 grade levels at a time in the High School and limitations on access to lockers will be applied.
- All staff and students will be trained on social distancing and other safety protocols. The staff will be trained throughout the initial in-service days that will be held on either August 25, 26, 27, 2020 with large group, small group, or individual training sessions. Online training modules can be created if necessary. The students will be taught the social distancing and safety protocols during the first week of school on either August 31 - September 4. Procedures will be reviewed with all stakeholders throughout the year and as protocols or guidelines change. Preparedness to implement will be measured through various Google surveys given to both staff and students. If necessary, more training will be provided.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for a minimum of 6 feet of separation (per CDC Guidelines) among students and staff throughout the day, to the maximum extent feasible</p>	<p>Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school school buildings. The District will continue its best efforts to comply with the 6 feet of social distancing provided by the CDC guidelines regarding social distancing.</p> <p>Teachers will be asked to remove additional or unnecessary items in the rooms to allow for the separation of desks and other pertinent supplies.</p> <p>Alternative schedules may be implemented within the school building.</p> <p>The district will divide students into alphabetical/home address cohorts and stagger scheduled days for students to attend school in person in an effort to limit student interaction and improve contact tracing efforts.</p>	<p>Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school school buildings. The District will continue its best efforts to comply with the 6 feet of social distancing provided by the CDC guidelines regarding social distancing.</p> <p>Teachers will be asked to remove additional or unnecessary items in the rooms to allow for the separation of desks and other pertinent supplies.</p> <p>Alternative schedules may be implemented within the school building.</p> <p>In the event that the district has a reduction in human resources or believes there is an immediate health and safety concern, in consultation with the Board, the district may exercise a reduction of the student population in a specific building and/or throughout the district. In doing so, the district will provide a scaffolded education program and/or implement a cohort model that will divide students into alphabetical/home address groups and stagger scheduled days for students to attend school in person.</p>	<p>Head custodian in each building</p> <p>Director of Buildings and Grounds - Andy Graham</p> <p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>	<p>Cleaning supplies for classrooms</p>	<p>Y</p> <p>How to set up the classroom</p> <p>What does the continual cleaning of the classroom look like?</p>

<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>If the event that social distancing requires students to not gather in large groups, the elementary school is equipped to have three large group rooms available for lunch in order to not have all students eat in one large group area. Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school buildings. Large group spaces will be limited to no more than 25 students.</p> <p>Teachers and administrators will discourage students from gathering in other common areas such as the parking lot or commons area in our secondary buildings.</p>	<p>If the event that social distancing requires students to not gather in large groups, the elementary school is equipped to have three large group rooms available for lunch in order to not have all students eat in one large group area. Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school buildings.</p> <p>Teachers and administrators will discourage students from gathering in other common areas such as the parking lot or commons area in our secondary buildings.</p>	<p>Building Administrators-</p> <p>Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Classroom Teachers</p>	<p>Flexibility to move furniture to areas to provide for social distancing between students. (cafeteria tables)</p>	<p>Y- appropriate ways to help students social distance</p>
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Hygiene procedures will be reviewed with staff and students particularly at the beginning of the new school year. Signs will be posted as reminders in all buildings. Continual review of hygiene procedures will occur particularly if protocols were to change.</p>	<p>Hygiene procedures will be reviewed with staff and students particularly at the beginning of the new school year. Signs will be posted as reminders in all buildings. Continual review of hygiene procedures will occur particularly if protocols were to change.</p>	<p>Building Nurses</p> <p>Ann Lanshcak Sarah Zets</p> <p>Building Administrators -</p> <p>Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>	<p>thermometers signage soap hand sanitizer PPE equipment</p>	<p>Y</p>
<p>* Posting signs, in highly visible locations, that promote everyday protective</p>	<p>Signage developed by the CDC will be posted in all District buildings to remind students and staff of the importance of proper hygiene measures. The signage</p>	<p>Signage developed by the CDC will be posted in all District buildings to remind students and staff of the importance of proper hygiene measures. The signage</p>	<p>Director of Pupil Services-</p> <p>Jennifer Connelly</p>	<p>Create and post age appropriate signage.</p>	

<p>measures, and how to stop the spread of germs</p>	<p>will be age appropriate for the students in each building.</p>	<p>will be age appropriate for the students in each building.</p>	<p>Building Administrators-</p> <p>Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Building Nurses- Ann Lanshcak Sarah Zets</p>		
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>All visitors will be required to make an appointment prior to coming to the school buildings. The Administrators/teachers will be limiting and/or eliminating invited guests into learning spaces. The use of technology will be utilized to provide opportunities for students which once were face-to-face opportunities.</p>	<p>All visitors will be required to make an appointment prior to coming to the school buildings. The Administrators/teachers will be limiting and/or eliminating invited guests into learning spaces. The use of technology will be utilized to provide opportunities for students which once were face-to-face opportunities.</p>	<p>Assistant Superintendent- Joshua Weaver</p> <p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>	<p>Signage</p>	<p>Y - training for secretaries on procedures</p>
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>If/when sporting equipment is to be utilized for recess or other purposes the GCASD will adhere to the CDC Considerations for Youth Sports. Teachers will monitor the closeness of students on the playground and in physical education courses. Students will be encouraged to maintain social distance during play time. No recess equipment will be available.</p>	<p>If/when sporting equipment is to be utilized for recess or other purposes the GCASD will adhere to the CDC Considerations for Youth Sports. Teachers will monitor the closeness of students on the playground and in physical education courses. Students will be encouraged to maintain social distance during play time. Recess equipment will be limited.</p>	<p>Classroom Teachers</p> <p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson,</p>	<p>Sanitizing wipes for equipment.</p>	<p>Y - Knowledge of CDC Considerations for Youth Sports</p>

		Equipment that is available will be thoroughly sanitized prior to and post recess.	Jen Nemet Megan Hogue		
Limiting the sharing of materials among students	<p>In all possible scenarios, students will be provided with individual user materials. In situations where individual user materials are not available, the district will ensure proper cleaning of shared items between uses. Additionally, parents/students will be given the option to purchase their own item(s) for their student. Determination will be made if the item is necessary for instructional purposes. If not, the item will not be utilized if there is not enough for the entire population of students.</p> <p>The District is going to one-to-one Chromebooks for students during the 2020-2021 school year so students will not need to share this technology.</p>	<p>In all possible scenarios, students will be provided with individual user materials. In situations where individual user materials are not available, the district will ensure proper cleaning of shared items between uses. Additionally, parents/students will be given the option to purchase their own item(s) for their student. Determination will be made if the item is necessary for instructional purposes. If not, the item will not be utilized if there is not enough for the entire population of students.</p> <p>The District is going to one-to-one Chromebooks for students during the 2020-2021 school year so students will not need to share this technology.</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Classroom Teachers</p>	<p>sanitizing wipes</p> <p>Possible purchase of extra supplies to avoid sharing of items</p>	<p>Y - ways to reduce the sharing of classroom supplies/ materials</p> <p>Y- review of the procedure</p>
Staggering the use of communal spaces and hallways	<p>In Kindergarten through fifth grade, the teachers will have assigned restroom times for each classroom. Each teacher will monitor the number of students in the restrooms at one time.</p> <p>Bell schedules will either be staggered and/or a designated traffic pattern established to reduce the number of students in the hallway at one time and to</p>	<p>In Kindergarten through fifth grade, the teachers will have assigned restroom times for each classroom. Each teacher will monitor the number of students in the restrooms at one time.</p> <p>Bell schedules will either be staggered and/or a designated traffic pattern established to reduce the number of students in the hallway at one time and to keep</p>	<p>Building Administrators Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Classroom Teachers</p>	<p>Changes to the daily schedules to allow for a staggered bell schedule</p>	

	keep the flow going in one way when possible.	the flow going in one way when possible.			
Adjusting transportation schedules and practices to create social distance between students	<p>Parents will be encouraged to transport their students when feasible. If students must utilize busing, students and drivers will be required to wear a mask or face covering while on the bus.</p> <p>Strategies for entrance and exit of the bus to limit interaction, assigned seats, and limitation of students per seat will be used.</p>	<p>Parents will be encouraged to transport their students when feasible. If students must utilize busing, students and drivers will be required to wear a mask or face covering while on the bus.</p> <p>Strategies for entrance and exit of the bus to limit interaction, assigned seats, and limitation of students per seat will be used.</p>	<p>Transportation coordinator- Rozalyn Maine</p> <p>Assistant Superintendent- Joshua Weaver</p>	<p>Masks</p> <p>appropriate signage</p> <p>Cleaning products</p>	<p>Y - training for bus drivers</p> <p>Y- training on procedures for parents</p>
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p>If we transition to the Yellow Phase, the district will divide students into alphabetical/home address cohorts and stagger scheduled days for students to attend school in person in an effort to limit student interaction and improve contact tracing efforts.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p>	<p>Group student movement will be limited to small groups and always under adult guidance and supervision.</p> <p>In circumstances where the teacher can move rooms instead of the students, that strategy may be used.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>		

<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	<p>Childcare providers in the GCASD will be invited to provide input for the Health and Safety Plan committee.</p> <p>The District will continue to coordinate with these facilities as in the past for our students who are picked up and or dropped off at these facilities.</p>	<p>Childcare providers in the GCASD will be invited to provide input for the Health and Safety Plan committee.</p> <p>The District will continue to coordinate with these facilities as in the past for our students who are picked up and or dropped off at these facilities.</p>	<p>Elementary administrators- Tammi Martin, Andrew Kemper</p> <p>Assistant Superintendent- Joshua Weaver</p> <p>Transportation Coordinator- Rozalyn Maine</p>		
<p>Other social distancing and safety practices</p>	<p>Travel restrictions provided by the PA Dept of Health, or other governmental agencies, will be followed as they are updated.</p>	<p>Travel restrictions provided by the PA Dept of Health, or other governmental agencies, will be followed as they are updated.</p>			

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable or uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?

- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?
- Each building will have a quarantine or isolation area set aside for any case of COVID- 19 that will be separate from the area utilized for other students and/or staff entering the nurses office.
- Parents will be required to take their child’s temperature and assess for signs of COVID-19 prior to sending their child to school each day. If in doubt, the parent will be asked to consult with the school nurse or their child’s physician prior to sending the child to school.
- The School Nurses in collaboration with the District physician will be responsible for making decisions regarding quarantine or isolation requirements for staff or students.
- The GCASD, in collaboration with our school physician, Mercer County Health Services, and The State Department of Health will determine the protocol for decisions on when students and or staff should return safely to school after exposure to COVID-19.
- The District has surveyed our parents to establish a baseline of “readiness” to return to school and to gain insight on what they prefer school to look like for the start of the 2020-2021 school year. We will use this survey as well as solicit ongoing feedback from parent stakeholder groups to monitor and address questions and/or concerns. The District is aware that parental feelings could change one way or another due to ongoing data and research around COVID - 19. The District will follow the CDC guidelines to determine when students are able to return to the school setting. The District will work with families on an individual basis to support students who are uncomfortable or unable to return to the school setting. We are prepared to implement a variety of learning methods including asynchronous and synchronous learning using an on-line platform.
- District families will be notified of confirmed staff or students COVID-19 illness or exposure and resulting changes in the local Health and Safety Plan through letters home and District electronic social media platforms.
- The School Nurse, Building Administrator and Staff will be trained on the protocols for monitoring student health. The School Nurse, and Building Administrator will be trained on protocols for monitoring staff health. The training will initially take place face to face during in-service days on either August 25, 26, or 27. Ongoing training will be provided to staff throughout the school year and as protocols change. All staff will be given access to a copy of the Health and Safety Plan.

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>The staff will be trained on identifying the symptoms of COVID-19 and the importance of disclosure if identified as having COVID-19.</p> <p>Staff will be required to take their temperature prior to arriving at school each day and follow a district provided screening tool. If they have a temperature of 100.4 degrees or higher or meet other screening tool criteria, they are not to report to school.</p> <p>Parents will be required to take their child's temperature prior to the child leaving for school each day and follow a district provided screening tool. If a child has a temperature of 100.4 degrees or higher or meets other screening tool criteria, the child will be required to stay home.</p>	<p>The staff will be trained on identifying the symptoms of COVID-19 and the importance of disclosure if identified as having COVID-19.</p> <p>Staff will be required to take their temperature prior to arriving at school each day and follow a district provided screening tool. If they have a temperature of 100.4 degrees or higher or meet other screening tool criteria, they are not to report to school.</p> <p>Parents will be required to take their child's temperature prior to the child leaving for school each day and follow a district provided screening tool. If a child has a temperature of 100.4 degrees or higher or meets other screening tool criteria, the child will be required to stay home.</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Building Nurses- Ann Lanshcak Sarah Zets</p>		
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Each building will have a designated quarantine area that is isolated from other areas of the building in the event there is a student, staff member or visitor that demonstrates COVID-19 symptoms.</p>	<p>Each building will have a designated quarantine area that is isolated from other areas of the building in the event there is a student, staff member or visitor that demonstrates COVID-19 symptoms.</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>		Y

			Building Nurses- Ann Lanshcak Sarah Zets		
* Returning isolated or quarantined staff, students, or visitors to school	<p>The District will follow the protocols set forth when determining if/when a student, staff member or visitor should return to the school setting after isolation. The GCASD in collaboration with our school physician, Mercer County Health Services, and The State Department of Health will determine the protocol for decisions on when students and or staff should return safely to school after exposure to COVID-19.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office.</p>	<p>The District will follow the protocols set forth when determining if/when a student, staff member or visitor should return to the school setting after isolation. The GCASD in collaboration with our school physician, Mercer County Health Services, and The State Department of Health will determine the protocol for decisions on when students and or staff should return safely to school after exposure to COVID-19.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office.</p>	<p>Assistant Superintendent- Joshua Weaver</p> <p>Building Administrator- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Building Nurse- Ann Lanshcak Sarah Zets</p>		Y
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	<p>The District utilizes a variety of methods to communicate with staff, families, and the public with the updates.</p> <p>Currently, the District has utilized various social media platforms such as Twitter, Facebook, website and our District Channel on the local cable company. The District also sends out mailings when necessary. The District will continue to utilize these communication tools to notify stakeholders of changes due to phase changes</p>	<p>The District utilizes a variety of methods to communicate with staff, families, and the public with the updates.</p> <p>Currently, the District has utilized various social media platforms such as Twitter, Facebook, website and our District Channel on the local cable company. The District also sends out mailings when necessary. The District will continue to utilize these communication tools to notify stakeholders of changes due to phase changes.</p>	Assistant Superintendent - Joshua Weaver	Continued access to our on-line platforms.	N

Other monitoring and screening practices	The District will enforce all travel restrictions recommended and/or required by the PA Department of Health or other state agency.	The District will enforce all travel restrictions recommended and/or required by the PA Department of Health or other state agency.			
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Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Policy/Procedure for face coverings for staff

- The School Nurse along with the Director of Pupil Services will review the files for any students who are considered at “high risk” in our District. The nurse along with the Director of Pupil Services will reach out to families to discuss each student individually and develop a plan of action. If the parent and or the school team determine that the student is at too high a risk to return to the school setting, the District will work with the family to develop the best learning plan for the student. Continued dialogue will be had with the family and the District. If the student returns to the school, the building nurse will work with the school team to ensure proper safety procedures are in place and followed daily.
- The District will provide a specific training for our substitute teachers so they are prepared to follow protocols and procedures in the event of staff illness. Substitute handbooks will be updated with the proper protocols and procedures. Substitutes will have access to the Districts Health and Safety Plan.
- The District will work diligently to ensure that instructional and non-instructional staff are trained to support students to access quality learning opportunities and to support their social emotional well being whether the students are at home or in the school environment.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>The School Nurse will in-service the staff on individuals who are at higher risk for severe illness.</p> <p>The School Nurse will review students in our District to identify any students who are at a higher risk for severe illness.</p> <p>The School Nurse will hold discussions with parents of students who are at higher risk for severe illness to help determine the best plan for the student during the Yellow Phase.</p>	<p>The School Nurse will in-service the staff on individuals who are at higher risk for severe illness.</p> <p>The School Nurse will review students in our District to identify any students who are at a higher risk for severe illness.</p> <p>The School Nurse will hold discussions with parents of students who are at higher risk for severe illness to help determine the best plan for the student during the Green Phase.</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Building Nurses- Ann Lanshcak Sarah Zets</p>		Y
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>Use of face coverings will be in accordance with the PA Department of Health for all staff and students unless exempt for the following: any student or staff who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to</p>	<p>Use of face coverings will be in accordance with the PA Department of Health for all staff and students unless exempt for the following: any staff who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to</p>	<p>Assistant Superintendent- Joshua Weaver</p> <p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>	<p>Additional masks/face coverings may need purchased</p> <p>Resources/training on proper use of face coverings</p>	Y

	<p>communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield. Individuals who are unable to apply the PaDOH directives for face coverings, may have limited access to close proximity engagement with other members of the school community.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p>	<p>wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield. Individuals who are unable to apply the PaDOH directives for face coverings, may have limited access to close proximity engagement with other members of the school community.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p>			
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>Use of face coverings will be in accordance with the PA Department of Health for all staff and students unless exempt for the following: any staff or students who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals</p>	<p>Face coverings will be mandated per the PA Department of Health for all staff and students unless exempt for the following: any staff or students who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another</p>	<p>Assistant Superintendent- Joshua Weaver</p> <p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>	<p>Additional masks/face coverings may need purchased</p> <p>Resources/training on proper use of face coverings</p>	<p>Y</p>

	<p>should consider using another type of face covering such as a plastic face shield. Individuals who are unable to apply the PaDOH directives for face coverings, may have limited access to close proximity engagement with other members of the school community.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p>	<p>type of face covering such as a plastic face shield. Individuals who are unable to apply the PaDOH directives for face coverings, may have limited access to close proximity engagement with other members of the school community.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p>			
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>The School Nurse will review students in our District to identify any students with complex needs or who are vulnerable.</p> <p>The School Nurse will hold discussions with parents of students who are at higher risk for severe illness to help determine the best plan for the student during the Yellow Phase.</p>	<p>The School Nurse will review students in our District to identify any students with complex needs or who are vulnerable.</p> <p>The School Nurse will hold discussions with parents of students who are at higher risk for severe illness to help determine the best plan for the student during the Green Phase.</p>	<p>Director of Pupil Services- Jennifer Connelly</p> <p>Building Nurses- Ann Lanshcak Sarah Zets</p>	<p>Training on identification and care for complex needs or other vulnerable individuals</p>	<p>Y</p>
<p>Strategic deployment of staff</p>	<p>Staff may be permitted to work from home when possible.</p>	<p>In some offices, where there is a high volume of staff a staggered schedule will be adhered to in order to maintain efficiency if a member of the team should become ill and others need to quarantine.</p>	<p>Superintendent - Jeff Finch</p> <p>Assistant Superintendent - Joshua Weaver</p>		

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Building and Classroom Cleaning Expectations	custodial staff staff	Assistant Superintendent - Joshua Weaver Director of Buildings and Grounds - Andy Graham	Whole group, small group and individual sessions	Cleaning supplies, check-off sheets	August 25, 2020	June 1, 2021
Social Distancing Practices at all grade levels	staff and students	Assistant Superintendent - Joshua Weaver	Whole group, small group and individual sessions	signage	August 25, 2020	June 1, 2021
Cafeteria Expectations	staff and students	Cafeteria Staff members Classroom Teachers Building Administrators- Tammi Martin, Elementary Principal, Andrew Kemper, Elementary Assistant Principal,	Small group and or individual sessions	signage, cleaning products, clorox wipes	August 31, 2020	June 1, 2021

		Larry Connelly, Middle School Principal, Rae Lin Howard, High School Principal, Brendan Smith, Assistant High School Principal				
Protecting Students and Staff who are at Higher Risk	Staff, students and parents of students who are higher risk of illness	Jennifer Connelly, Director of Pupil Services Ann Lanhscak and Sarah Zets, School Nurses	Individual Meetings	Consultation with experts and individual family health care providers	August 25, 2020	June 1, 2021
Hygiene procedures	Staff, students, parents	Jennifer Connelly, Director Of Pupil Services, Joshua Weaver, Assistant Superintendent Ann Lanhscak and Sarah Zets, School Nurses, Tammi Martin, Elementary Principal, Andrew Kemper, Assistant Elementary Principal, Larry Connelly, Middle School Principal, Rae Lin Howard, High School Principal, Brendan Smith, Assistant High School Principal Jim Anderson, GJR Principal Jen Nemet, GJR Assistant Principal Megah Hoge, GJR Pupil Services	Whole group, small group and or individual meetings	Signage, cleaning supplies, hand sanitizer	August 25, 2020	June 1, 2021
Adjusting Transportation	Bus Drivers, Students, Parents	Rozalyn Maine, Director of Transportation, Joshua Weaver, Assistant Superintendent, Tammi Martin, Elementary Principal, Andrew	Whole group, small group or individual meetings	Signage, cleaning supplies Masks, Hand sanitizer	August 25, 2020	June 1, 2021

		Kemper, Elementary Assistant Principal, Larry Connelly, Middle School Principal, Rae Lin Howard, High School Principal, Brendan Smith, Assistant High School Principal				

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Phased Reopening Plan	Entire Grove City Area School District	Jeff Finch, Superintendent of Schools Joshua Weaver, Assistant Superintendent of Schools	School District Website School District Facebook page School District Twitter Account School District Blackboard connect calling system	June 2020	June 2021
Ongoing District Updates	Entire Grove City Area School District	Jeff Finch, Superintendent of Schools Joshua Weaver, Assistant Superintendent of Schools	School District Website School District Facebook page School District Twitter Account School District Blackboard connect calling system	June 2020	June 2021
Staff Updates	Grove City Area School District Staff	Jeff Finch, Superintendent of Schools	District Emails	June 2020	June 2021
Board Updates	Grove City Area School District Board Members	Jeff Finch, Superintendent of Schools	District Email System, In person updates	June 2020	June 2021
Emergency Communications	Entire Grove City Area School District	Jeff Finch, Superintendent of Schools	District Email System, District Facebook, District Twitter, District Website, District Blackboard calling system	June 2020	June 2021

Health and Safety Plan Summary: Grove City Area School District

Anticipated Launch Date: (August 1, 2020)

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>When operating in the Green Phase:</p> <p>The GCASD will utilize input from the CDC Reopening Guidance for Cleaning and Disinfecting Schools to minimize the risk of Exposure to COVID-19 throughout our buildings and grounds.</p> <p>The District will continue to be committed to maintaining a clean, healthy working environment for all stakeholders.</p> <p>Check lists by room and sign off sheets will be implemented to ensure thorough cleaning occurs daily. The GCASD is committed to maintaining a clean and healthy learning and working environment. Custodial crew members will be receiving professional training based upon cleaning and specific chemical application protocol that exists. Specific protocols associated with locker rooms and high traffic areas will be developed throughout the summer months to ensure the health, safety and welfare of the GCASD students and staff members.</p> <p>Hand Sanitizing Stations will be available at school entrances, high traffic areas (gymnasiums, cafeterias and building offices), and in each classroom.</p> <p>Water fountains will be disabled.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/ learning space occupancy that allows for a minimum of 6 feet of separation (per CDC Guidelines) among students and staff throughout the day, to the maximum extent feasible</p> <p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p> <p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p> <p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p> <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	<p>When operating in the Green Phase:</p> <p>Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school school buildings. The District will continue its best efforts to comply with the 6 feet of social distancing provided by the CDC guidelines regarding social distancing.</p> <p>In all possible scenarios, students will be provided with individual user materials. In situations where individual user materials are not available, the district will ensure proper cleaning of shared items between uses. Additionally, parents/students will be given the option to purchase their own item(s) for their student. Determination will be made if the item is necessary for instructional purposes. If not, the item will not be utilized if there is not enough for the entire population of students.</p> <p>The District is going to one-to-one Chromebooks for students during the 2020-2021 school year so students will not need to share this technology.</p> <p>Teachers will be asked to remove additional or unnecessary items in the rooms to allow for the separation of desks and other pertinent supplies.</p> <p>Alternative in-school schedules may be implemented.</p> <p>If the event that social distancing requires students to not gather in large groups, the elementary school is equipped to have three large group rooms available for lunches in order to not have all students eat in one large group area. Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school buildings.</p> <p>Teachers and administrators will discourage students from gathering in other common areas such as the parking lot or commons area in our secondary buildings.</p>

<p>Other social distancing and safety practices</p>	<p>Hygiene procedures will be reviewed with staff and students particularly at the beginning of the new school year. Signs will be posted as reminders in all buildings. Continual review of hygiene procedures will occur particularly if protocols were to change. Signage developed by the CDC will be posted in all District buildings to remind students and staff of the importance of proper hygiene measures. The signage will be age appropriate for the students in each building.</p> <p>All visitors will be required to make an appointment prior to coming to the school buildings. The Administrators/teachers will be limiting and/or eliminating invited guests into learning spaces. The use of technology will be utilized to provide opportunities for students which once were face-to-face opportunities.</p>
	<p>If/when sporting equipment is to be utilized for recess or other purposes the GCASD will adhere to the CDC Considerations for Youth Sports. Teachers will monitor the closeness of students on the playground and in physical education courses. Students will be encouraged to maintain social distance during play time. Recess equipment will be limited. Equipment that is available will be thoroughly sanitized prior to and post recess.</p> <p>In Kindergarten through fifth grade, the teachers will have assigned restroom times for each classroom. Each teacher will monitor the number of students in the restrooms at one time.</p> <p>Bell schedules will either be staggered and/or a designated traffic pattern established to reduce the number of students in the hallway at one time and to keep the flow going in one way when possible.</p> <p>Parents will be encouraged to transport their students when feasible. If students must utilize busing, students and drivers will be required to wear a mask or face covering while on the bus.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor’s Office.</p>

The District will continue to coordinate with these facilities as in the past for our students who are picked up and or dropped off at these facilities.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>The staff will be trained on identifying the symptoms of COVID-19 and the importance of disclosure if identified as having COVID-19.</p> <p>Staff will be required to take their temperature prior to arriving at school each day and follow a district provided screening tool. If they have a temperature of 100.4 degrees or higher or meet other screening tool criteria, they are not to report to school.</p> <p>Parents will be required to take their child's temperature prior to the child leaving for school each day and follow a district provided screening tool. If a child has a temperature of 100.4 degrees or higher or meets other screening tool criteria, the child will be required to stay home.</p> <p>Each building will have a designated quarantine area that is isolated from other areas of the building in the event there is a student, staff member or visitor that demonstrates COVID-19 symptoms.</p> <p>The District will follow the protocols set forth when determining if/when a student, staff member or visitor should return to the school setting after isolation. The GCASD in collaboration with our school physician, Mercer County Health Services, and The State Department of Health will determine the protocol for decisions on when students and or staff should return safely to school after exposure to COVID-19.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p> <p>The District utilizes a variety of methods to communicate with staff, families, and the public with the updates.</p>

	<p>Currently, the District has utilized various social media platforms such as Twitter, Facebook, web- site and our District Channel on the local cable company. The District also sends out mailings when necessary. The District will continue to utilize these communication tools to notify stakeholders of changes due to phase changes.</p>
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Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>The School Nurse will in-service the staff on individuals who are at higher risk for severe illness.</p> <p>The School Nurse will review students in our District to identify any students who are at a higher risk for severe illness.</p> <p>The School Nurse will hold discussions with parents of students who are at higher risk for severe illness to help determine the best plan for the student during the Green Phase.</p> <p>Face coverings will be mandated per the PA Department of Health for all staff and students unless exempt for the following: any staff who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield. Individuals who are unable to apply the PaDOH directives for face coverings, may have limited access to close proximity engagement with other members of the school community.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor’s Office</p>

The School Nurse will review students in our District to identify any students with complex needs or who are vulnerable

The School Nurse will hold discussions with parents of students who are at higher risk for severe illness to help determine the best plan for the student during the Green Phase.

In some offices, where there is a high volume of staff, a staggered schedule will be adhered to in order to maintain efficiency if a member of the team should become ill and others need to quarantine.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Grove City Area School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **July 20, 2020**. The Board reviewed updates to this plan and approved changes on January 18, 2021

The plan was approved by a vote of:

 8 Yes

 0 No

The review of changes on January 18, 2021 was approved by a vote of:

 9 Yes

 0 No

Affirmed on: **July 20, 2020**

Affirmed on: **January 18, 2021**

By:

Lee McCracken

Douglas Gerwick

(Signature* of Board President)

Lee McCracken

Douglas Gerwick

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

**Grove City Area School District
Athletics Health & Safety Plan
Return to Play (RTP) Covid – 19
2020-2021 Regular Season Practice & Competition**

Board Approved January 18, 2021
Grove City Area School District - Athletic Department
Athletics Health and Safety Plan

INTRODUCTION

The following plan outlines the COVID-19 Health & Safety protocols and guidelines for the implementation of athletic programs in the Grove City Area School District. This plan is an athletic programs extension of the District Health & Safety Plan and it has been developed using current guidance and mandates as of January 4, 2021. As more public health information and guidance from the PA Department of Health (DoH), PA Department of Education (PDE), the State Legislature, and/or the office of the Governor becomes available, administration will update health and safety procedures and work with all athletic program participants to maintain alignment with current health and safety guidance. The GCASD Board of School Directors (Board) recognize all District athletic programs as essential components of the educational and student development programs that support the fulfillment of the mission of the District. During this time of the COVID-19 pandemic, the Governor of Pennsylvania, along with the secretary of Health, have demonstrated their authority to completely restrict any participation in youth athletic programs through mandated mitigation procedures, such as the recent restriction on youth athletic programs that ended on Monday, January 4, 2021. As such, it is the expectation of the Board that this plan requires all GCASD athletic program participants to comply with up-to-date procedural guidelines and orders that are provided to public schools from the PA DoH, PDE, State Legislature, and PA Governor. During times of permitted access to school athletic program participation, the District will implement health and safety procedures that not only reasonably implement COVID-19 mitigation guidelines and orders, but also reasonably protect participants from other individually identified health and safety risks that may equal or exceed the risks

associated with exposure to the COVID-19 virus. Additional procedural changes to this plan may also include updated guidance or direction from the athletic membership organizations of PIAA, District 10, and/or NFHS.

Procedures and Protocols

1. Athletes, Coaches, Staff, and Officials are required to complete a COVID-19 self-health screening prior to any practice, event, team meeting or competition. The purpose is to check for signs and symptoms of COVID-19. The screening must be in accordance with the GCASD Symptoms Screening Tool. Additionally, participant temperature screening will be conducted before practices and competitions. Participants with temperatures at 100.4 or higher will be sent home and parents/guardians will be contacted.
2. All visiting teams will be required to present a current roster and a COVID-19 Opponent Sign Off form at arrival of the facility.
3. Coaches are required to promote healthy hygiene practices such as hand washing (20 seconds with warm water and soap) and all student athletes and coaches are required to wear a mask while on school property and NOT directly engaged in physical activity. Coaches are not permitted to remove their masks when speaking/coaching and should maintain social distancing guidelines. Hand Sanitizer will be available for team use as resources allow.
4. Increased cleaning and disinfecting of athletic facilities and common touch surfaces will be done with recommended cleaning solutions, and monitored through a daily chart system.
5. Social distancing will be implemented through increased spacing, small groups, and limited mixing between groups, when feasible.
6. Ongoing communication to educate Athletes, Coaches, and Staff on current athletic program health and safety protocols will be conducted and documented by the Athletic Director.
7. Any coach, student athlete, staff member, or official who is sick or shows symptoms must stay home or be sent home from the activity and a parent/guardian will be contacted.
8. District administration will regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures.
9. Athletes, Coaches, and Officials MUST provide their own water bottle for hydration. Water bottles must not be shared.
10. All students participating and their parents/guardians will be required to sign a "Covid-19 Participation Waiver" form. That form will need to be completed and on file before they are able to participate in any practice or competition.

11. Every Coach and Student-Athlete reporting for a practice/competition will be required to enter and exit (drop off/pick up) through specific doors/enter points to reduce unnecessary contact.
12. All games and competitions must adhere to the order of the Secretary of the Pennsylvania Department of Health for Mitigation and Enforcement established on November 23rd, 2020. Section 9, Requirements for Events and Gatherings, states that the maximum occupancy allowed indoors is 10% maximum occupancy for 0-2,000 people. Additional spectator and capacity limitations may be imposed by District administration based on local circumstances. Any procedural changes to population at sporting events must be in accordance with state laws and/or amendments to the Governor's Plan and be fully developed and communicated by District administration prior to implementation.
13. If spectators attend sporting events they must be counted towards the statewide large gathering limitations that are currently set by the order of the Secretary of the Pennsylvania Department of Health for Mitigation and Enforcement. Any procedural changes to spectators at sporting events must be in accordance with state laws and/or amendments to the Governor's Plan and be fully developed and communicated by District administration prior to implementation.
14. No spectators are permitted at practices.
15. All spectators must follow the Universal Face Covering Order and social distancing guidance when on school property.
16. To ensure compliance with population allocations, ticketing will be required for all spectators attending authorized athletic events. The number of available spectator tickets and methods for the distribution of tickets must be predetermined and communicated by the Athletic Director. All tickets must be distributed/acquired prior to event arrival and no walk-up ticket sales/distribution will be permitted. (GCASD Golden Passes will not be accepted for event access during COVID-19 mitigation efforts)
17. Sidelines/Bench - appropriate social distancing and face covering procedures will be monitored and enforced by all coaching staff during all contests and practices. Compliance and reporting to the PIAA will be the responsibility of the head coach and/or athletic director. Signage and visual markers will be posted to illustrate 6' minimum social distancing, designated seat locations, walking restrictions, and other safety protocols.
18. When permitted to attend, spectators will enter and exit the facilities through specific gates/doors to reduce contact and to control the flow of traffic. Seating in bleachers will be marked to illustrate social distancing eligible seating. Areas may be designated as no-standing/no-gathering areas by signage or by District game-staff instruction.

19. Any spectator that refuses to comply with District Health & Safety Procedures, refuses to follow the direction of District Staff, and/or creates an unsafe condition on District property will be directed to immediately leave school property or face penalty of trespass.

Competition Protocol

Athletic protocols in addition to the District Health and Safety Plan.

Universal Face Coverings Order

1. The Order requires individuals to wear a "face covering." "Face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels.
2. Coaches, athletes, officials and spectators must wear face coverings in accordance with the Universal Face Covering Order from the PA Secretary of Health.
3. Mask breaks may be taken in accordance with PA DoH guidelines and compliance must be monitored by coaches and the Athletic Director.

Arrival and Departure

1. Grove City teams will travel with COVID-19 Sign Off Form to present upon arrival at host school.
2. Visiting teams will present COVID-19 Sign Off forms when arriving at Grove City. Forms can be delivered to the Game Administrator or Head Coach.

Transportation

1. All teams will depart dressed for competition upon entering the bus.
2. If possible, one student per seat and no more than two students per seat.
3. All students/coaches/riders must appropriately wear face masks for the duration of the trip. Due to social distancing constraints on school busses, mask breaks do not apply while on a bus.
4. Eating and drinking on the bus is strictly prohibited.

5. A parent/guardian may transport their own child as long as they complete the District provided Travel Release Form.

Screening

1. Home and away teams must confirm that all students-athletes and coaches have completed the self-health assessment and had an on-site temperature screening prior to participating.
2. Officials must confirm completion of the self-health screening and temperature screening prior to participating.
3. The Athletic Director will identify the District staff member responsible for the collection and verification of all required forms prior to the start of competition for each contest.

Locker Rooms

1. Locker Rooms will be permitted during the winter season for changing and halftime purposes. Showering is prohibited.
2. Coaches are required to monitor students accessing the Locker Rooms so proper social distancing measures stay in place.
3. All players and coaches must have a mask or face covering on at all times when accessing the Locker Room.

Sanitation

1. Sanitation wipes and/or hand sanitizer will be available for coaches and athletes at all events. Coaches are responsible for monitoring the appropriate use of sanitation equipment and supplies.
2. Available access to hand washing areas will be marked with signage and ongoing hygiene instructions will be provided by all coaches.
3. Every head coach will develop and implement procedures for the distribution, use, and collection of all team related equipment. These procedures must minimize shared contact to the maximum extent possible and be available for review by the Athletic Director.

Sideline/Bench Set-Up

1. The team bench area will be extended to improve social distancing.
2. Only players and coaches are permitted in the team bench areas.

3. All player introductions will occur on the team sideline or bench while socially distant. No handshakes, high fives, first bumps, or other physical contact is permitted.

Halftime

1. Teams will receive instructions from the coaching staff at each event venue on procedures for maintaining social distancing during halftime and/or interruptions to the event (Ex. lightning delay, injury time-out, etc).
2. Locker Rooms will be utilized for Halftime. Coaches must monitor that players maintain 6 feet of social distancing and wear a mask at all times. Coaches must also follow these same guidelines in the Locker Room.

Concessions

4. Sale or distribution of concessions are currently prohibited

Post Game/Departure

1. All post game meetings should occur with proper social distancing measures in place.
2. Players can demonstrate proper sportsmanship by exhibiting touchless acts.
3. Any food provided to athletes by booster organizations must be pre-packaged and consumed before entering the bus.
4. No eating or drinking is permitted during transportation.

Media

1. If media representatives wish to attend, prior approval must be granted by the Athletic Director at least 24 hours in advance and the media representative will be required to have a dated event pass upon arrival at the event.
2. Media representatives must comply with all District Health & Safety Plan procedures.

Officials

1. Officials will be asked to arrive at the facility dressed.
2. Limited locker room use for officials will be available.
3. Officials are expected to complete a self-health screening prior to arrival.
4. Officials will be temperature screened by the Game Administrator upon arrival.

5. Officials will be required to have their own individual water bottle.
6. Officials are required to comply with the Universal Face Coverings Order.

Cheerleaders/Pep Band

1. Visiting Cheerleaders are prohibited. Grove City cheerleaders can attend events but must have a face covering on at all times.
2. Pep Bands are prohibited at this time.

Sport Specific Protocol

Football

1. Mandatory social distancing and masking of all individuals while on the sidelines.
2. The team box will be extended to the 10 yard lines. The coaches box will remain the same.
3. All ball personnel must wear gloves and be masked. They are responsible for disinfecting the footballs and rotating them back to the officials.
4. Players should not remove their mouth pieces if possible.

Golf

1. Instead of exchanging scorecards, verbal exchange of scores are acceptable.
2. Players and Coaches should follow the guidelines and safety protocol measures of the course that they are playing.

Tennis

1. Players should maintain social distancing when switching sides of the court.
2. Players should maintain their own personal tennis balls by marking them in some way to easily identify.
3. Players should use their racquet or their feet to pass the ball back to their opponent. They should limit the use of their hands.
4. Disinfect tennis ball when appropriate.

Volleyball

1. No switching of benches after each individual game.
2. Line judges are optional. Determined by the host school.
3. A holding/team room can be utilized for substitution purposes.

Cross Country

1. No team tents are permitted on the facility.
2. Races are limited to 12 runners per gender/team for each race.
3. Home school should secure timing service for home meets if possible.

Soccer

1. A water bottle should be provided behind the goal for the goalkeeper to wet his/her gloves. Spitting in the gloves is prohibited.
2. All ball personnel should be wearing gloves and masked. They are responsible for disinfecting the soccer balls and rotating them back into the game. Ball personnel should use their feet to pass the ball back in as much as possible.

MS Girls Basketball

1. All players should be masked while sitting on the bench.
2. Each player should have their own individual water bottle.
3. During a timeout or end of a quarter, teams and coaches should follow social distancing guidelines.
4. Basketballs should be disinfected and changed at halftime.

**Grove City Athletics
COVID-19 Opponents' Sign-Off**

School: Grove City vs. _____ Date: _____

Sport: _____ Level: _____

By signing below, I (Athletic Director/Head Coach/Principal) agree to abide by all safety protocols established by the Grove City Area School District during the COVID-19 pandemic for the safety of all persons involved in this athletic event. I also acknowledge that I have submitted a roster to Grove City's Athletic Director with all participants that are traveling to this event. I confirm that all individuals had a temperature check prior to departure and all temperatures were under 100.4. Additionally, each individual has confirmed that they do not have any of the following symptoms:

- Fever
- Cough
- Difficulty Breathing/Shortness of Breath
- Sore Throat
- Chills

Runny Nose/Congestion
Lack of smell or taste
Muscle Pain
Nausea or Vomiting
Headache
Diarrhea

Print Name: _____ **Position:** _____

Signature: _____ **Date:** _____

**Grove City Athletics
COVID-19 Sign-Off**

School: Grove City at _____ **Date:** _____

Sport: _____ **Level:** _____

By signing below, I (Athletic Director/Head Coach/Principal) acknowledge that we have followed the Grove City Area School District's health and safety measures for athletics. All individuals traveling to this event had a temperature check prior to departure and all registered under 100.4. Additionally, each individual has confirmed that they do not have any of the following symptoms:

Fever
Cough
Difficulty Breathing/Shortness of Breath
Sore Throat
Chills
Runny Nose/Congestion

Lack of smell or taste
Muscle Pain
Nausea or Vomiting
Headache
Diarrhea

Print Name: _____ Position: _____

Signature: _____ Date: _____

GCASD Symptom Screening Tool for Officials

Complete Prior to Attending the Competition:
Please deliver to the Game Administer once arriving on site.

Officials Name: _____

Temperature: _____

Are you taking any medication to treat or reduce a fever such as Ibuprofen (i.e. Advil, Motrin) or Acetaminophen (Tylenol)? - (Y/N) _____

Are you experiencing any of the following?

Fever (100.4 or Higher) – (Y/N) _____

Cough – (Y/N) _____

Shortness of breath – (Y/N) _____

Sore Throat – (Y/N) _____

Chills – (Y/N) _____

Runny Nose/Congestion – (Y/N) _____

Lack of smell or taste – (Y/N) _____

Muscle Pain – (Y/N) _____

Nausea or Vomiting – (Y/N) _____

Headache – (Y/N) _____

Diarrhea – (Y/N) _____

Officials Signature _____ Date: _____