



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Grove City Area School District (Board Approved 7/20/2020)

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 31, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individuals will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. Jeffrey Finch	Administration, Superintendent	Plan Development and Response Team
Dr. Joshua Weaver	Administration, Assistant Superintendent	Plan Development and Response Team
Mrs. Jennifer Connelly	Administration, Director of Pupil Services	Plan Development and Response Team
Mrs. Ann Lanschak	Nurse	Plan Development and Response Team
Mrs. Sarah Zets	Nurse	Plan Development and Response Team
Mr. Andy Graham	Director of Building and Grounds	Plan Development and Response Team
Dr. Rae Lin Howard	Principal, High School	Plan Development and Response Team
Dr. Brendan Smith	Assistant Principal, High School	Plan Development and Response Team
Mr. Larry Connelly	Principal, Middle School	Plan Development and Response Team
Mrs. Tammi Martin	Principal, Elementary	Plan Development and Response Team
Mr. Andrew Kemper	Assistant Principal, Elementary	Plan Development and Response Team
Mr. Jim Anderson	Principal, George Junior Republic Campus	Plan Development and Response Team
Mr. Jeffrey Mathieson	Parent	Plan Development
Mr. Judd Allen	Parent/Teacher	Plan Development and Response Team
Mrs. Gretchan Hurst	Parent	Plan Development
Mr. John Horgan	Vice President of Operations, George Junior Republic	Plan Development
Mr. Nate O'Lay	Director of Business and Clinical Development, George Junior Republic	Plan Development

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type "same as Yellow" in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- Each building will be thoroughly cleaned prior to the staff and the students entering the building and at the end of each day. Periodic cleaning will be done throughout the school day especially in high traffic areas. This process will be overseen by the head custodian of each building who is overseen by the Director of Building and Grounds. The maintenance and custodial staff will be fogging surfaces periodically for a deeper cleaning as well.
- The custodians have all been trained to meet OSHA and CDC requirements. Ongoing training will occur as protocols and guidance are updated. The Director of Buildings and Grounds has secured necessary cleaning supplies as recommended by the CDC.
- Each building will be thoroughly cleaned prior to the staff and the students entering the building and at the end of each day. Periodic cleaning will be done throughout the school day especially in high traffic areas. This process will be overseen by the head custodian of each building who is overseen by the Director of Building and Grounds. The maintenance and custodial staff will be fogging surfaces periodically for a deeper cleaning as well. The custodians will maintain a checklist of specific tasks, and initialed upon completion.
- Throughout the summer, the custodial and maintenance staff will be training with the Director of Building and Grounds regarding proper cleaning procedures and expectations for the daily cleaning routine. Staff members will also be trained regarding proper protocol and application of cleaning solutions and tools. Ongoing training and supervision will be implemented to ensure effectiveness of cleaning processes and procedures.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>The GCASD will utilize guidance from the CDC Reopening Guidance for Cleaning and Disinfecting Schools to minimize the risk of exposure to COVID-19 throughout our buildings and grounds.</p> <p>The District will continue to be committed to maintaining a clean, healthy working environment for all stakeholders.</p> <p>Check lists by room and sign off sheets will be implemented to ensure thorough cleaning occurs daily.</p> <p>Drinking fountains will be disabled</p> <p>Monark, the bus contractor for GCASD, is committed to disinfecting buses on a regular basis per CDC guidelines.</p>	<p>The GCASD will utilize guidance from the CDC Reopening Guidance for Cleaning and Disinfecting Schools to minimize the risk of exposure to COVID-19 throughout our buildings and grounds.</p> <p>The District will continue to be committed to maintaining a clean, healthy working environment for all stakeholders.</p> <p>Check lists by room and sign off sheets will be implemented to ensure thorough cleaning occurs daily.</p> <p>Drinking fountains will be disabled</p> <p>Monark, the bus contractor for GCASD, is committed to disinfecting buses on a regular basis per CDC guidelines.</p>	<p>Director of Building and Grounds - Andy Graham</p> <p>Building Administrators - Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet</p>	<p>Cleaning Products</p> <p>Signage</p>	<p>Y - Review of expectations with custodial team</p>
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p>The GCASD is committed to maintaining a clean and healthy learning and working environment. Custodial crew members will receive professional training based upon cleaning and specific chemical application protocol that exists. Specific protocols associated with locker rooms and high traffic areas will be developed throughout the summer months to</p>	<p>The GCASD is committed to maintaining a clean and healthy learning and working environment. Custodial crew members will receive professional training based upon cleaning and specific chemical application protocol that exists. Specific protocols associated with locker rooms and high traffic areas will be developed throughout the summer months to</p>	<p>Director of Building and Grounds - Andy Graham</p>	<p>Cleaning Products</p>	

	<p>ensure the health, safety and welfare of the GCASD students and staff members.</p> <p>Hand sanitizer will be available at school entrances, high traffic areas (gymnasiums, cafeterias and building offices) and in classrooms.</p>	<p>ensure the health, safety and welfare of the GCASD students and staff members.</p> <p>Hand sanitizer will be available at school entrances, high traffic areas (gymnasiums, cafeterias and building offices) and in classrooms.</p>			
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Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- To mitigate the spread of COVID-19 our classrooms will be set in order for students to social distance to the maximum extent possible. All student desks will be placed to face forward and will be spread six feet apart whenever possible. Communal spaces within the school building will be visually marked so students maintain a 6 foot distance (as per CDC Guidelines)

between each other and large groups will be broken down into smaller areas of the buildings to avoid large congregations of students in one area.

- Efforts will be made to group students in ways that contact tracing will be feasible. Thorough and accurate attendance logs, by room/area, will be maintained to support contact tracing in the event of a potential COVID exposure.
- Outdoor spaces will be utilized for various activities and as outside classrooms. Physical education spaces and spaces for students to spread out and eat lunch will be done outdoors, when the weather permits. When the weather is inclement these spaces will not be a feasible option for the District.
- Signs displaying good hygiene will be displayed in all public areas of our school buildings and in all restroom facilities. Students will receive CDC recommended hygiene training and be encouraged to wash their hands regularly for no less than 20 seconds, sneeze into their arm or kleenex, and maintain appropriate social distancing between themselves and peers. Hand sanitizer will be available in all District offices as well as in the classrooms for quick ease of use when soap and water are not available. District publication via our online platforms will be sent home to families and the community about the importance of good hygiene and proper hygiene techniques the District will be implementing.
- Parents will be encouraged to transport their students to school when feasible. If busing is necessary, children will social distance as much as possible and the driver and students will be required to wear a mask or face covering, per the mandate of the state. Bus routes will be evolving throughout to keep student numbers as consistent as possible on all vessels providing for the opportunity to better social distance students.
- All visitors to the school District will be required to make an appointment prior to entering our buildings. Visitors will be required to wear a mask or face covering upon entrance based on the PA Department of Health requirement. District administration will schedule school/classroom guests through virtual connection tools, when feasible. Meetings and group conferences will be held virtually or after student attendance hours.
- The District will have to factor age into planning and decision making for social distance and safety protocols at the building level. In our elementary classrooms, it will be easier for students to stay in one room and have teachers move to them for instruction. However, at the secondary level, individualization of a student's schedule makes this more challenging. Bell schedules will either be staggered and/or a designated traffic pattern established to reduce the number of students in the hallway at one time and to keep the flow going one way when possible. Example strategies may include the movement of 2 grade levels at a time in the High School and limitations on access to lockers will be applied.
- All staff and students will be trained on social distancing and other safety protocols. The staff will be trained throughout the initial in-service days that will be held on either August 25, 26, 27, 2020 with large group, small group, or individual training sessions. Online training modules can be created if necessary. The students will be taught the social distancing and safety protocols during the first week of school on either August 31 - September 4. Procedures will be reviewed with all

stakeholders throughout the year and as protocols or guidelines change. Preparedness to implement will be measured through various Google surveys given to both staff and students. If necessary, more training will be provided.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for a minimum of 6 feet of separation (per CDC Guidelines) among students and staff throughout the day, to the maximum extent feasible</p>	<p>Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school school buildings. The District will continue its best efforts to comply with the 6 feet of social distancing provided by the CDC guidelines regarding social distancing.</p> <p>Teachers will be asked to remove additional or unnecessary items in the rooms to allow for the separation of desks and other pertinent supplies.</p> <p>Alternative schedules may be implemented within the school building.</p> <p>The district will divide students into alphabetical/home address cohorts and stagger scheduled days for students to attend school in person in an effort to limit student interaction and improve contact tracing efforts.</p>	<p>Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school school buildings. The District will continue its best efforts to comply with the 6 feet of social distancing provided by the CDC guidelines regarding social distancing.</p> <p>Teachers will be asked to remove additional or unnecessary items in the rooms to allow for the separation of desks and other pertinent supplies.</p> <p>Alternative schedules may be implemented within the school building.</p> <p>In the event that the district has a reduction in human resources or believes there is an immediate health and safety concern, in consultation with the Board, the district may exercise a reduction of the student population in a specific building and/or throughout the district. In doing so, the district will provide a scaffolded education</p>	<p>Head custodian in each building</p> <p>Director of Buildings and Grounds - Andy Graham</p> <p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>	<p>Cleaning supplies for classrooms</p>	<p>Y</p> <p>How to set up the classroom</p> <p>What does the continual cleaning of the classroom look like?</p>

		program and/or implement a cohort model that will divide students into alphabetical/home address groups and stagger scheduled days for students to attend school in person.			
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	<p>If the event that social distancing requires students to not gather in large groups, the elementary school is equipped to have three large group rooms available for lunch in order to not have all students eat in one large group area. Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school buildings. Large group spaces will be limited to no more than 25 students.</p> <p>Teachers and administrators will discourage students from gathering in other common areas such as the parking lot or commons area in our secondary buildings.</p>	<p>If the event that social distancing requires students to not gather in large groups, the elementary school is equipped to have three large group rooms available for lunch in order to not have all students eat in one large group area. Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school buildings.</p> <p>Teachers and administrators will discourage students from gathering in other common areas such as the parking lot or commons area in our secondary buildings.</p>	<p>Building Administrators-</p> <p>Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Classroom Teachers</p>	Flexibility to move furniture to areas to provide for social distancing between students. (cafeteria tables)	Y- appropriate ways to help students social distance
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	Hygiene procedures will be reviewed with staff and students particularly at the beginning of the new school year. Signs will be posted as reminders in all buildings. Continual review of hygiene procedures will occur particularly if protocols were to change.	Hygiene procedures will be reviewed with staff and students particularly at the beginning of the new school year. Signs will be posted as reminders in all buildings. Continual review of hygiene procedures will occur particularly if protocols were to change.	<p>Building Nurses</p> <p>Ann Lanshcak Sarah Zets</p> <p>Building Administrators -</p> <p>Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper,</p>	thermometers signage soap hand sanitizer PPE equipment	Y

			Jim Anderson, Jen Nemet Megan Hogue		
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	Signage developed by the CDC will be posted in all District buildings to remind students and staff of the importance of proper hygiene measures. The signage will be age appropriate for the students in each building.	Signage developed by the CDC will be posted in all District buildings to remind students and staff of the importance of proper hygiene measures. The signage will be age appropriate for the students in each building.	Director of Pupil Services- Jennifer Connelly Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue Building Nurses- Ann Lanshcak Sarah Zets	Create and post age appropriate signage.	
* Identifying and restricting non-essential visitors and volunteers	All visitors will be required to make an appointment prior to coming to the school buildings. The Administrators/teachers will be limiting and/or eliminating invited guests into learning spaces. The use of technology will be utilized to provide opportunities for students which once were face-to-face opportunities.	All visitors will be required to make an appointment prior to coming to the school buildings. The Administrators/teachers will be limiting and/or eliminating invited guests into learning spaces. The use of technology will be utilized to provide opportunities for students which once were face-to-face opportunities.	Assistant Superintendent- Joshua Weaver Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue	Signage	Y - training for secretaries on procedures
* Handling sporting activities for	If/when sporting equipment is to be utilized for recess or other	If/when sporting equipment is to be utilized for recess or other	Classroom Teachers	Sanitizing wipes for equipment.	Y -

<p>recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>purposes the GCASD will adhere to the CDC Considerations for Youth Sports. Teachers will monitor the closeness of students on the playground and in physical education courses. Students will be encouraged to maintain social distance during play time. No recess equipment will be available.</p>	<p>purposes the GCASD will adhere to the CDC Considerations for Youth Sports. Teachers will monitor the closeness of students on the playground and in physical education courses. Students will be encouraged to maintain social distance during play time. Recess equipment will be limited. Equipment that is available will be thoroughly sanitized prior to and post recess.</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>		<p>Knowledge of CDC Considerations for Youth Sports</p>
<p>Limiting the sharing of materials among students</p>	<p>In all possible scenarios, students will be provided with individual user materials. In situations where individual user materials are not available, the district will ensure proper cleaning of shared items between uses. Additionally, parents/students will be given the option to purchase their own item(s) for their student. Determination will be made if the item is necessary for instructional purposes. If not, the item will not be utilized if there is not enough for the entire population of students.</p> <p>The District is going to one-to-one Chromeooks for students during the 2020-2021 school year so students will not need to share this technology.</p>	<p>In all possible scenarios, students will be provided with individual user materials. In situations where individual user materials are not available, the district will ensure proper cleaning of shared items between uses. Additionally, parents/students will be given the option to purchase their own item(s) for their student. Determination will be made if the item is necessary for instructional purposes. If not, the item will not be utilized if there is not enough for the entire population of students.</p> <p>The District is going to one-to-one Chromeooks for students during the 2020-2021 school year so students will not need to share this technology.</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Classroom Teachers</p>	<p>sanitizing wipes</p> <p>Possible purchase of extra supplies to avoid sharing of items</p>	<p>Y - ways to reduce the sharing of classroom supplies/ materials</p> <p>Y- review of the procedure</p>

<p>Staggering the use of communal spaces and hallways</p>	<p>In Kindergarten through fifth grade, the teachers will have assigned restroom times for each classroom. Each teacher will monitor the number of students in the restrooms at one time.</p> <p>Bell schedules will either be staggered and/or a designated traffic pattern established to reduce the number of students in the hallway at one time and to keep the flow going in one way when possible.</p>	<p>In Kindergarten through fifth grade, the teachers will have assigned restroom times for each classroom. Each teacher will monitor the number of students in the restrooms at one time.</p> <p>Bell schedules will either be staggered and/or a designated traffic pattern established to reduce the number of students in the hallway at one time and to keep the flow going in one way when possible.</p>	<p>Building Administrators Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Classroom Teachers</p>	<p>Changes to the daily schedules to allow for a staggered bell schedule</p>	
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>Parents will be encouraged to transport their students when feasible. If students must utilize busing, students and drivers will be required to wear a mask or face covering while on the bus.</p> <p>Strategies for entrance and exit of the bus to limit interaction, assigned seats, and limitation of students per seat will be used.</p>	<p>Parents will be encouraged to transport their students when feasible. If students must utilize busing, students and drivers will be required to wear a mask or face covering while on the bus.</p> <p>Strategies for entrance and exit of the bus to limit interaction, assigned seats, and limitation of students per seat will be used.</p>	<p>Transportation coordinator- Rozalyn Maine</p> <p>Assistant Superintendent- Joshua Weaver</p>	<p>Masks</p> <p>appropriate signage</p> <p>Cleaning products</p>	<p>Y - training for bus drivers</p> <p>Y- training on procedures for parents</p>
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>If we transition to the Yellow Phase, the district will divide students into alphabetical/home address cohorts and stagger scheduled days for students to attend school in person in an effort to limit student interaction and improve contact tracing efforts.</p> <p>*any updates to this will follow the most recent guidance/requirements provided</p>	<p>Group student movement will be limited to small groups and always under adult guidance and supervision.</p> <p>In circumstances where the teacher can move rooms instead of the students, that strategy may be used.</p> <p>*any updates to this will follow the most recent guidance/requirements</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>		

	from the PA Department of Health, PDE, and/or PA Governor's Office	provided from the PA Department of Health, PDE, and/or PA Governor's Office			
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	<p>Childcare providers in the GCASD will be invited to provide input for the Health and Safety Plan committee.</p> <p>The District will continue to coordinate with these facilities as in the past for our students who are picked up and or dropped off at these facilities.</p>	<p>Childcare providers in the GCASD will be invited to provide input for the Health and Safety Plan committee.</p> <p>The District will continue to coordinate with these facilities as in the past for our students who are picked up and or dropped off at these facilities.</p>	<p>Elementary administrators- Tammi Martin, Andrew Kemper</p> <p>Assistant Superintendent- Joshua Weaver</p> <p>Transportation Coordinator- Rozalyn Maine</p>		
Other social distancing and safety practices	Travel restrictions provided by the PA Dept of Health, or other governmental agencies, will be followed as they are updated.	Travel restrictions provided by the PA Dept of Health, or other governmental agencies, will be followed as they are updated.			

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable or uncomfortable to return?

- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?
- Each building will have a quarantine or isolation area set aside for any case of COVID- 19 that will be separate from the area utilized for other students and/or staff entering the nurses office.
- Parents will be required to take their child’s temperature and assess for signs of COVID-19 prior to sending their child to school each day. If in doubt, the parent will be asked to consult with the school nurse or their child’s physician prior to sending the child to school.
- The School Nurses in collaboration with the District physician will be responsible for making decisions regarding quarantine or isolation requirements for staff or students.
- The GCASD, in collaboration with our school physician, Mercer County Health Services, and The State Department of Health will determine the protocol for decisions on when students and or staff should return safely to school after exposure to COVID-19.
- The District has surveyed our parents to establish a baseline of “readiness” to return to school and to gain insight on what they prefer school to look like for the start of the 2020-2021 school year. We will use this survey as well as solicit ongoing feedback from parent stakeholder groups to monitor and address questions and/or concerns. The District is aware that parental feelings could change one way or another due to ongoing data and research around COVID - 19. The District will follow the CDC guidelines to determine when students are able to return to the school setting. The District will work with families on an individual basis to support students who are uncomfortable or unable to return to the school setting. We are prepared to implement a variety of learning methods including asynchronous and synchronous learning using an on-line platform.
- District families will be notified of confirmed staff or students COVID-19 illness or exposure and resulting changes in the local Health and Safety Plan through letters home and District electronic social media platforms.

- The School Nurse, Building Administrator and Staff will be trained on the protocols for monitoring student health. The School Nurse, and Building Administrator will be trained on protocols for monitoring staff health. The training will initially take place face to face during in-service days on either August 25, 26, or 27. Ongoing training will be provided to staff throughout the school year and as protocols change. All staff will be given access to a copy of the Health and Safety Plan.

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>The staff will be trained on identifying the symptoms of COVID-19 and the importance of disclosure if identified as having COVID-19.</p> <p>Staff will be required to take their temperature prior to arriving at school each day and follow a district provided screening tool. If they have a temperature of 100.4 degrees or higher or meet other screening tool criteria, they are not to report to school.</p> <p>Parents will be required to take their child's temperature prior to the child leaving for school each day and follow a district provided screening tool. If a child has a temperature of 100.4 degrees or higher or meets other screening tool criteria, the child will be required to stay home.</p>	<p>The staff will be trained on identifying the symptoms of COVID-19 and the importance of disclosure if identified as having COVID-19.</p> <p>Staff will be required to take their temperature prior to arriving at school each day and follow a district provided screening tool. If they have a temperature of 100.4 degrees or higher or meet other screening tool criteria, they are not to report to school.</p> <p>Parents will be required to take their child's temperature prior to the child leaving for school each day and follow a district provided screening tool. If a child has a temperature of 100.4 degrees or higher or meets other screening tool criteria, the child will be required to stay home.</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Building Nurses- Ann Lanshcak Sarah Zets</p>		

<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Each building will have a designated quarantine area that is isolated from other areas of the building in the event there is a student, staff member or visitor that demonstrates COVID-19 symptoms.</p>	<p>Each building will have a designated quarantine area that is isolated from other areas of the building in the event there is a student, staff member or visitor that demonstrates COVID-19 symptoms.</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Building Nurses- Ann Lanshcak Sarah Zets</p>		<p>Y</p>
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>The District will follow the protocols set forth when determining if/when a student, staff member or visitor should return to the school setting after isolation. The GCASD in collaboration with our school physician, Mercer County Health Services, and The State Department of Health will determine the protocol for decisions on when students and or staff should return safely to school after exposure to COVID-19.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office.</p>	<p>The District will follow the protocols set forth when determining if/when a student, staff member or visitor should return to the school setting after isolation. The GCASD in collaboration with our school physician, Mercer County Health Services, and The State Department of Health will determine the protocol for decisions on when students and or staff should return safely to school after exposure to COVID-19.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office.</p>	<p>Assistant Superintendent- Joshua Weaver</p> <p>Building Administrator- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Building Nurse- Ann Lanshcak Sarah Zets</p>		<p>Y</p>
<p>Notifying staff, families, and the public of school closures and within-school-year</p>	<p>The District utilizes a variety of methods to communicate with staff, families, and the public with the updates.</p>	<p>The District utilizes a variety of methods to communicate with staff, families, and the public with the updates.</p>	<p>Assistant Superintendent - Joshua Weaver</p>	<p>Continued access to our on-line platforms.</p>	<p>N</p>

changes in safety protocols	Currently, the District has utilized various social media platforms such as Twitter, Facebook, website and our District Channel on the local cable company. The District also sends out mailings when necessary. The District will continue to utilize these communication tools to notify stakeholders of changes due to phase changes	Currently, the District has utilized various social media platforms such as Twitter, Facebook, website and our District Channel on the local cable company. The District also sends out mailings when necessary. The District will continue to utilize these communication tools to notify stakeholders of changes due to phase changes.			
Other monitoring and screening practices	The District will enforce all travel restrictions recommended and/or required by the PA Department of Health or other state agency.	The District will enforce all travel restrictions recommended and/or required by the PA Department of Health or other state agency.			

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Policy/Procedure for face coverings for staff

- The School Nurse along with the Director of Pupil Services will review the files for any students who are considered at “high risk” in our District. The nurse along with the Director of Pupil Services will reach out to families to discuss each student

individually and develop a plan of action. If the parent and or the school team determine that the student is at too high a risk to return to the school setting, the District will work with the family to develop the best learning plan for the student. Continued dialogue will be had with the family and the District. If the student returns to the school, the building nurse will work with the school team to ensure proper safety procedures are in place and followed daily.

- The District will provide a specific training for our substitute teachers so they are prepared to follow protocols and procedures in the event of staff illness. Substitute handbooks will be updated with the proper protocols and procedures. Substitutes will have access to the Districts Health and Safety Plan.
- The District will work diligently to ensure that instructional and non-instructional staff are trained to support students to access quality learning opportunities and to support their social emotional well being whether the students are at home or in the school environment.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<p>The School Nurse will in-service the staff on individuals who are at higher risk for severe illness.</p> <p>The School Nurse will review students in our District to identify any students who are at a higher risk for severe illness.</p> <p>The School Nurse will hold discussions with parents of students who are at higher risk for severe illness to help determine the best plan for the student during the Yellow Phase.</p>	<p>The School Nurse will in-service the staff on individuals who are at higher risk for severe illness.</p> <p>The School Nurse will review students in our District to identify any students who are at a higher risk for severe illness.</p> <p>The School Nurse will hold discussions with parents of students who are at higher risk for severe illness to help determine the best plan for the student during the Green Phase.</p>	<p>Building Administrators- Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p> <p>Building Nurses- Ann Lanshcak Sarah Zets</p>		Y
* Use of face coverings (masks or face shields) by all staff	Use of face coverings will be in accordance with the PA Department of Health for all staff and students unless exempt for the following: any student or staff	Use of face coverings will be in accordance with the PA Department of Health for all staff and students unless exempt for the following: any staff who cannot	<p>Assistant Superintendent- Joshua Weaver</p> <p>Building Administrators-</p>	Additional masks/face coverings may need purchased	Y

	<p>who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield. Individuals who are unable to apply the PaDOH directives for face coverings, may have limited access to close proximity engagement with other members of the school community.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p>	<p>wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield. Individuals who are unable to apply the PaDOH directives for face coverings, may have limited access to close proximity engagement with other members of the school community.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p>	<p>Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>	<p>Resources/training on proper use of face coverings</p>	
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>Use of face coverings will be in accordance with the PA Department of Health for all staff and students unless exempt for the following: any staff or students who cannot wear a mask or face</p>	<p>Face coverings will be mandated per the PA Department of Health for all staff and students unless exempt for the following: any staff or students who cannot wear a mask or face shield due to a</p>	<p>Assistant Superintendent- Joshua Weaver</p> <p>Building Administrators-</p>	<p>Additional masks/face coverings may need purchased</p> <p>Resources/training on proper use of face coverings</p>	<p>Y</p>

	<p>shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield. Individuals who are unable to apply the PaDOH directives for face coverings, may have limited access to close proximity engagement with other members of the school community.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p>	<p>medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield. Individuals who are unable to apply the PaDOH directives for face coverings, may have limited access to close proximity engagement with other members of the school community.</p> <p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p>	<p>Rae Lin Howard, Brendan Smith, Larry Connelly, Tammi Martin, Andrew Kemper, Jim Anderson, Jen Nemet Megan Hogue</p>		
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>The School Nurse will review students in our District to identify any students with complex needs or who are vulnerable.</p> <p>The School Nurse will hold discussions with parents of</p>	<p>The School Nurse will review students in our District to identify any students with complex needs or who are vulnerable.</p> <p>The School Nurse will hold discussions with parents of</p>	<p>Director of Pupil Services- Jennifer Connelly</p> <p>Building Nurses- Ann Lanshcak Sarah Zets</p>	<p>Training on identification and care for complex needs or other vulnerable individuals</p>	<p>Y</p>

	students who are at higher risk for severe illness to help determine the best plan for the student during the Yellow Phase.	students who are at higher risk for severe illness to help determine the best plan for the student during the Green Phase.			
Strategic deployment of staff	Staff may be permitted to work from home when possible.	In some offices, where there is a high volume of staff a staggered schedule will be adhered to in order to maintain efficiency if a member of the team should become ill and others need to quarantine.	Superintendent - Jeff Finch Assistant Superintendent - Joshua Weaver		

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Building and Classroom Cleaning Expectations	custodial staff staff	Assistant Superintendent - Joshua Weaver Director of Buildings and Grounds - Andy Graham	Whole group, small group and individual sessions	Cleaning supplies, check-off sheets	August 25, 2020	June 1, 2021
Social Distancing Practices at all grade levels	staff and students	Assistant Superintendent - Joshua Weaver	Whole group, small group and individual sessions	signage	August 25, 2020	June 1, 2021
Cafeteria Expectations	staff and students	Cafeteria Staff members Classroom Teachers Building Administrators- Tammi Martin, Elementary Principal, Andrew Kemper, Elementary	Small group and or individual sessions	signage, cleaning products, clorox wipes	August 31, 2020	June 1, 2021

		Assistant Principal, Larry Connelly, Middle School Principal, Rae Lin Howard, High School Principal, Brendan Smith, Assistant High School Principal				
Protecting Students and Staff who are at Higher Risk	Staff, students and parents of students who are higher risk of illness	Jennifer Connelly, Director of Pupil Services Ann Lanhscak and Sarah Zets, School Nurses	Individual Meetings	Consultation with experts and individual family health care providers	August 25, 2020	June 1, 2021
Hygiene procedures	Staff, students, parents	Jennifer Connelly, Director Of Pupil Services, Joshua Weaver, Assistant Superintendent Ann Lanhscak and Sarah Zets, School Nurses, Tammi Martin, Elementary Principal, Andrew Kemper, Assistant Elementary Principal, Larry Connelly, Middle School Principal, Rae Lin Howard, High School Principal, Brendan Smith, Assistant High School Principal Jim Anderson, GJR Principal Jen Nemet, GJR Assistant Principal Megah Hoge, GJR Pupil Services	Whole group, small group and or individual meetings	Signage, cleaning supplies, hand sanitizer	August 25, 2020	June 1, 2021
Adjusting Transportation	Bus Drivers, Students, Parents	Rozalyn Maine, Director of Transportation, Joshua Weaver, Assistant Superintendent, Tammi Martin, Elementary	Whole group, small group or individual meetings	Signage, cleaning supplies Masks, Hand sanitizer	August 25, 2020	June 1, 2021

		Principal, Andrew Kemper, Elementary Assistant Principal, Larry Connelly, Middle School Principal, Rae Lin Howard, High School Principal, Brendan Smith, Assistant High School Principal				

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Phased Reopening Plan	Entire Grove City Area School District	Jeff Finch, Superintendent of Schools Joshua Weaver, Assistant Superintendent of Schools	School District Website School District Facebook page School District Twitter Account School District Blackboard connect calling system	June 2020	June 2021
Ongoing District Updates	Entire Grove City Area School District	Jeff Finch, Superintendent of Schools Joshua Weaver, Assistant Superintendent of Schools	School District Website School District Facebook page School District Twitter Account School District Blackboard connect calling system	June 2020	June 2021
Staff Updates	Grove City Area School District Staff	Jeff Finch, Superintendent of Schools	District Emails	June 2020	June 2021
Board Updates	Grove City Area School District Board Members	Jeff Finch, Superintendent of Schools	District Email System, In person updates	June 2020	June 2021
Emergency Communications	Entire Grove City Area School District	Jeff Finch, Superintendent of Schools	District Email System, District Facebook, District Twitter, District Website, District Blackboard calling system	June 2020	June 2021

Health and Safety Plan Summary: Grove City Area School District

Anticipated Launch Date: (August 1, 2020)

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>When operating in the Green Phase:</p> <p>The GCASD will utilize input from the CDC Reopening Guidance for Cleaning and Disinfecting Schools to minimize the risk of Exposure to COVID-19 throughout our buildings and grounds.</p> <p>The District will continue to be committed to maintaining a clean, healthy working environment for all stakeholders.</p> <p>Check lists by room and sign off sheets will be implemented to ensure thorough cleaning occurs daily.</p> <p>The GCASD is committed to maintaining a clean and healthy learning and working environment. Custodial crew members will be receiving professional training based upon cleaning and specific chemical application protocol that exists. Specific protocols associated with locker rooms and high traffic areas will be developed throughout the summer months to ensure the health, safety and welfare of the GCASD students and staff members.</p> <p>Hand Sanitizing Stations will be available at school entrances, high traffic areas (gymnasiums, cafeterias and building offices), and in each classroom.</p> <p>Water fountains will be disabled.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/ learning space occupancy that allows for a minimum of 6 feet of separation (per CDC Guidelines) among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes 	<p>When operating in the Green Phase:</p> <p>Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school school buildings. The District will continue its best efforts to comply with the 6 feet of social distancing provided by the CDC guidelines regarding social distancing.</p> <p>In all possible scenarios, students will be provided with individual user materials. In situations where individual user materials are not available, the district will ensure proper cleaning of shared items between uses. Additionally, parents/students will be given the option to purchase their own item(s) for their student. Determination will be made if the item is necessary for instructional purposes. If not, the item will not be utilized if there is not enough for the entire population of students.</p> <p>The District is going to one-to-one Chromebooks for students during the 2020-2021 school year so students will not need to share this technology.</p> <p>Teachers will be asked to remove additional or unnecessary items in the rooms to allow for the separation of desks and other pertinent supplies.</p>
<p>Limiting the sharing of materials among students</p>	<p>Alternative in-school schedules may be implemented.</p>
<p>Staggering the use of communal spaces and hallways</p>	<p>If the event that social distancing requires students to not gather in large groups, the elementary school is equipped to have three large group rooms available for lunches in order to not have all students eat in one large group area. Alternative spaces will be utilized to minimize large groups and accommodate social distancing in the middle and high school buildings.</p>
<p>Adjusting transportation schedules and practices to create social distance between students</p>	
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	

<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>Teachers and administrators will discourage students from gathering in other common areas such as the parking lot or commons area in our secondary buildings.</p> <p>Hygiene procedures will be reviewed with staff and students particularly at the beginning of the new school year. Signs will be posted as reminders in all buildings. Continual review of hygiene procedures will occur particularly if protocols were to change. Signage developed by the CDC will be posted in all District buildings to remind students and staff of the importance of proper hygiene measures. The signage will be age appropriate for the students in each building.</p> <p>All visitors will be required to make an appointment prior to coming to the school buildings. The Administrators/teachers will be limiting and/or eliminating invited guests into learning spaces. The use of technology will be utilized to provide opportunities for students which once were face-to-face opportunities.</p> <p>If/when sporting equipment is to be utilized for recess or other purposes the GCASD will adhere to the CDC Considerations for Youth Sports. Teachers will monitor the closeness of students on the playground and in physical education courses. Students will be encouraged to maintain social distance during play time. Recess equipment will be limited. Equipment that is available will be thoroughly sanitized prior to and post recess.</p> <p>In Kindergarten through fifth grade, the teachers will have assigned restroom times for each classroom. Each teacher will monitor the number of students in the restrooms at one time.</p> <p>Bell schedules will either be staggered and/or a designated traffic pattern established to reduce the number of students in the hallway at one time and to keep the flow going in one way when possible.</p> <p>Parents will be encouraged to transport their students when feasible. If students must utilize busing, students and drivers will be required to wear a mask or face covering while on the bus.</p>
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	<p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor’s Office.</p> <p>The District will continue to coordinate with these facilities as in the past for our students who are picked up and or dropped off at these facilities.</p>
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Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>The staff will be trained on identifying the symptoms of COVID-19 and the importance of disclosure if identified as having COVID-19.</p> <p>Staff will be required to take their temperature prior to arriving at school each day and follow a district provided screening tool. If they have a temperature of 100.4 degrees or higher or meet other screening tool criteria, they are not to report to school.</p> <p>Parents will be required to take their child’s temperature prior to the child leaving for school each day and follow a district provided screening tool. If a child has a temperature of 100.4 degrees or higher or meets other screening tool criteria, the child will be required to stay home.</p> <p>Each building will have a designated quarantine area that is isolated from other areas of the building in the event there is a student, staff member or visitor that demonstrates COVID-19 symptoms.</p> <p>The District will follow the protocols set forth when determining if/when a student, staff member or visitor should return to the school setting after isolation. The GCASD in collaboration with our school physician, Mercer County Health Services, and The State Department of Health will determine the protocol for decisions on when students and or staff should return safely to school after exposure to COVID-19.</p>

	<p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p> <p>The District utilizes a variety of methods to communicate with staff, families, and the public with the updates.</p> <p>Currently, the District has utilized various social media platforms such as Twitter, Facebook, web- site and our District Channel on the local cable company. The District also sends out mailings when necessary. The District will continue to utilize these communication tools to notify stakeholders of changes due to phase changes.</p>
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Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>The School Nurse will in-service the staff on individuals who are at higher risk for severe illness.</p> <p>The School Nurse will review students in our District to identify any students who are at a higher risk for severe illness.</p> <p>The School Nurse will hold discussions with parents of students who are at higher risk for severe illness to help determine the best plan for the student during the Green Phase.</p> <p>Face coverings will be mandated per the PA Department of Health for all staff and students unless exempt for the following: any staff who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask; however, individuals should consider using another type of face covering such as a plastic face shield. Individuals who are unable to apply the PaDOH directives for face coverings, may have limited access to close proximity engagement with other members of the school community.</p>

	<p>*any updates to this will follow the most recent guidance/requirements provided from the PA Department of Health, PDE, and/or PA Governor's Office</p> <p>The School Nurse will review students in our District to identify any students with complex needs or who are vulnerable</p> <p>The School Nurse will hold discussions with parents of students who are at higher risk for severe illness to help determine the best plan for the student during the Green Phase.</p> <p>In some offices, where there is a high volume of staff, a staggered schedule will be adhered to in order to maintain efficiency if a member of the team should become ill and others need to quarantine.</p>
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Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Grove City Area School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **July 20, 2020**.

The plan was approved by a vote of:

 8 **Yes**

 0 **No**

Affirmed on: **July 20, 2020**

By:

Lee McCracken

(Signature of Board President)*

Lee McCracken

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.